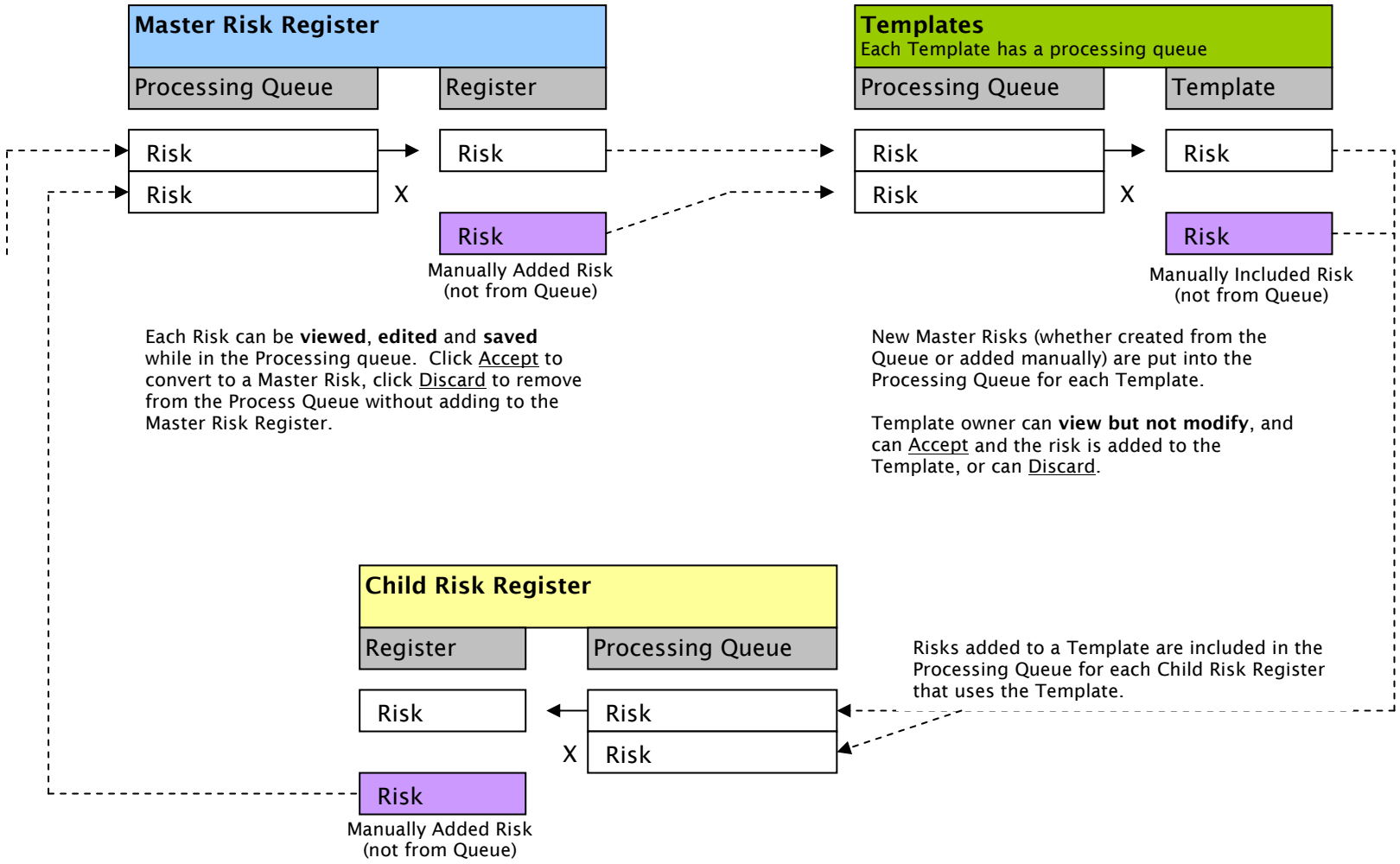
Risk Processing Workflow



Each Risk can be **viewed**, **edited** and **saved** while in the Processing queue. Click Accept to convert to a Master Risk, click Discard to remove from the Process Queue without adding to the Master Risk Register.

New Master Risks (whether created from the Queue or added manually) are put into the Processing Queue for each Template.

Template owner can **view but not modify**, and can Accept and the risk is added to the Template, or can Discard.

Risks added to a Template are included in the Processing Queue for each Child Risk Register that uses the Template.

Each Risk can be **viewed**, **edited** and **saved** while in the Processing queue – normal rules apply for which fields can be edited within the Child Risk Register.

Click Accept to convert to a Child Risk, click Discard to remove from the Processing Queue.